

The Louisiana State Board of Medical Examiners
OCCUPATIONAL THERAPY ADVISORY COMMITTEE

Minutes of Meeting

February 10, 2023

Virtual Zoom Meeting

A meeting of the Louisiana State Board of Medical Examiners Occupational Therapy Advisory Committee, pursuant to lawful notice, was duly convened and called to order at 10:03 a.m., February 10, 2023 via Zoom virtual video and live streamed to the public on YouTube. The chair verified the identity of all videoconference participants and that the audio and video were clear and audible. The chair advised that public comments could be mailed to publiccomment@lsbme.la.gov.

Members present were as follows:

Darbi Philibert, Chair
Ingrid Franc, Vice Chair
Raelena Crooks
Brenda Martin
Kim Solari
Kelly Brandon
Amy Larriviere

Also present at the Meeting:

Vincent Culotta, LSBME Executive Director
Patricia Wilton, LSBME Executive Counsel
Olivia PeLong, LSBME Executive Program Specialist
Tracy Mauro, LSBME IT Specialist
P. Johnson, Director of Licensing OTAC

Members Absent:

Carolyn Murphy
Glynn Wallace

1. Old Business

- a. **Darbi reviewed the OTAC Mission.**
- b. **Minutes of January 2023 meeting.** No changes to the minutes were recommended. On the motion of Brenda Martin, duly seconded by Raelena Crooks, all present voted unanimously to approve and accept the minutes of the January 13, 2023 OTAC meeting.
 - No public comment.

- c. **Laws & Rules Course Update.** Susie Allen has given the OT course to CE Broker and they are working on loading it. Once Susie has proofread it, she will send to Darbi and Ingrid as 'play' accounts for feedback.
- d. **Practitioner Questions Follow-Up.** Dr. Van clarified that he wants OTAC to send any responses to practitioner questions after they have been agreed upon by the committee in an open meeting, and that the disclaimer should be included in the response. Patricia Wilton stated that all of the responses submitted by OTAC were fine to disseminate. Darbi to follow up with sending the responses to the relevant practitioners.
 - No public comment.

2. New Business

- a. **AOTA State Regulatory Meeting Information.** A meeting of state occupational therapy regulatory bodies was held on 1/25/2023 and attended by Darbi and Ingrid. It was recorded. Darbi feels the content could be a good way to orient new OTAC members to regulatory basics. Four items were new information that the LSBME OTAC may want to consider:
 - It is recommended that it be standard operating procedure for a state regulatory board to review and update their Rules on a regular schedule, i.e. every five years.
 - The Compact is expanding, with half of states joining.
 - Many states have started to enact Laws and Rules exams.
 - It is recommended that a member of a state's regulatory body (i.e. OTAC) provide a presentation regarding issues and updates at the state's annual conference.
 - Darbi has receive a phone call from the current LOTA President to see if she could provide an update at the LOTA Spring Conference.
 - No public comment.

3. Old Business - Rules and Regulations Review and Update.

Suggested draft changes were discussed and made for sections 4913, 4915, and 4917 sections 4907, 4909, and 4911, of Subchapter B, Standards of Practice, as seen below:

- a. Ingrid and Darbi shared information they found on other states' Rules that OTAC may want to add at a later date: reviewing and updating Rules on a regular schedule, use of the title of Doctor, more specific language regarding licensing of foreign-trained therapists than LA currently has, rules regarding supervision of occupational therapy aides and students.
- b. Section 4913 name changed to *Intervention Process*.
- c. 4913 A changed to incorporate language from the AOTA Standards of Practice.
- d. 4913 B, *Intervention Plan Development*, was expanded, the order was changed, and new language reflecting the AOTA Standards of Practice was incorporated.
 - Brenda Martin motioned to approve the above changes to Sections 4913, 4913 A, and 4913 B, Raelena Crooks seconded and all present voted unanimously to approve and accept.
 - No public comment.
- e. 4913 C, *Intervention Plan Review and Modification*, was a newly added section, based on AOTA Standards of Practice. This section now delineates the role of the OT and OTA in the process of modifying a treatment plan.

- Ingrid Franc motioned to approve the above changes to Section 4913 C, ? seconded and all present voted unanimously to approve and accept.
 - No public comment.
- f. Section 4915, *Individual Program Implementation*. It was agreed that this entire section can now be eliminated due to redundancy with other sections.
- Ingrid Franc motioned to approve the above changes to Section 4915, Amy Lariviere seconded and all present voted unanimously to approve and accept.
 - No public comment.
- g. Section 4917 A - E, *Discontinuation of Services*. Language was added from the Standards of Practice regarding the client's request to discontinue as being a valid reason to stop provision of OT. Section B, regarding documentation of a comparison of function was eliminated secondary to redundancy. Collaboration with the client was added for the discharge process in subsection D.
- Brenda Martin motioned to approve the above changes to Section 4913 C, Darbi Philibert seconded and all present voted unanimously to approve and accept.
 - No public comment.
- 4. New Business – Executive Session**
- At 12:04 pm, Darbi Philibert moved to enter Executive Session, Ingrid Franc seconded, and all present voted unanimously to approve.
 - In the matter of licensure requirement waiver request, agenda Item 1, the OTAC recommends that this licensee be granted a temporary license to practice occupational therapy with the following stipulations:
 1. 50% direct supervision for three months by an occupational therapist approved by the Board.
 2. A Letter of Recommendation is provided from the practitioner's previous employer.
 3. Should there be no issues of incompetent practice identified during the period of supervision, and the applicant is able to provide a favorable Letter of Recommendation, the applicant will be granted regular licensure.
 - OTAC ended Executive Session and returned to open meeting.
 - Darbi Philibert motioned to accept the above recommendations, Raelena Crooks seconded, and all present voted unanimously to approve and accept.
 - No public comment.

Next meeting will take place Fri. March 10, 2023; 10:00 AM to 1:00 PM.

Meeting adjourned at 12:38 PM.